

**National Highways & Infrastructure Development Corporation Limited
Branch Office Kathmandu, Nepal**

(A Public Sector Undertaking under the Ministry of Road Transport & Highways, Govt. of India)

New Baneshwor, Minbhawan
Shreenagar Madhya Marg
House no. 66, Kathmandu, Nepal

Dated: 11 July 2019

TENDER NOTICE

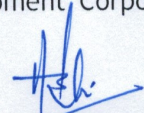
National Highways & Infrastructure Development Corporation Limited, Branch Office Kathmandu, Nepal invites tenders through under **Two Bid System** i.e. Technical Bid and Financial Bid from reputed, experienced and financially sound Manpower Placement Companies/ Firms/ Agencies (henceforth called Agency) for providing services of Office Staff in Nepal (such as Stenographers, Office Assistants, Data Entry Operators, Multi-tasking Staff, etc.). The contract shall be initially for a period of two years (*likely to commence from 01 October 2019* from the date of award of the contract, which may be further extended upon satisfactory performance, for another period of one year on the same terms & conditions or curtailed/ terminated at any time before expiry of contract period depending upon requirement of NHIDCL.

2. The complete Tender Documents can be downloaded from the website of NHIDCL www.nhidcl.com w.e.f 23rd July 2019.

3. The tenders are invited under two bid system i.e. Technical Bid and Financial Bid. **The technical bids along with financial bids** are to be submitted by **physical mode on** or before 07 August 2019 (1500 hrs). The physical sealed bid super scribed "**Technical bid for selection of Manpower placement agency for providing services of Office Staff (such as Stenographers, Office Assistants, Data Entry Operators, Multi-tasking Staff, etc.) for working in NHIDCL Kathmandu**" should be dropped in the Tender Box kept for the purpose at reception of NHIDCL, **New Baneshwor, Minbhawan, Shreenagar Madhya Marg, House no 66, Kathmandu, Nepal** on or before the prescribed time and date. The financial bid should be kept inside the technical bid in a separate sealed envelope superscribed financial bid over it.

4. Interested Companies/ Firms/ Agencies may submit their bids complete in all respect along with Earnest Money Deposit (EMD) of Rs.2,00,000/- (Nepali Rupees Two Lakhs only), and other requisite documents on or before 07 August 2019 by 1500 hrs. to the **GM (Project), National Highways & Infrastructure Development Corporation Limited, Kathmandu** *No bid shall be entertained after this deadline under any circumstance whatsoever. The Technical Bids will be opened at 1515 hrs. on 07 August 2019 itself and Financial Bids of only technically qualified bidders will be opened on 13 August 2019 at 1500 hrs. in presence of authorised representative of the Bidders who wish to be present.*

5. NHIDCL reserves the right to amend or withdraw any of the terms & conditions contained in the Tender Document or to reject any or all bids without giving any notice or without assigning any reason thereof. The decision of the National Highways & Infrastructure Development Corporation Limited in this regard shall be final and binding on all the bidders.



**Amiya Shrivastava
GM (Project)**



Copy to:

1. MD & Director (A&F), NHIDCL
2. ED1V, NHIDCL, New Delhi
3. GM (HR), NHIDCL, New Delhi
4. IT - Cell - for display in NHIDCL and CPPP website